BUSINESS ADMINISTRATION - 020102

CURRICULUM - STARTING FALL

SEM 1	FALL (15 weeks)	Book Costs	ISBN #	Book Title
ACC135	Applied Accounting I	121.25	9780071057424	Fundamentals Accounting Principles Canadian Vol 1
BCL130	Microsoft Office I	66.75	9780077218645	Simnet 2007 Suite
BUS104	Business Skills	1.00		Our Duplicating Services Course Pack
BUS105	Introduction to Business	102.75	9780176251864	Basics of Canadian Business
MKT100	Marketing for Business	82.00	9780176501099	Marketing (Canadian Ed)
MTH170	Business Mathematics	105.75	9780135059012	Mathematics of Finance
	Total	**479.50**		
SEM 2	**WINTER (15 weeks)**			
ACC184	Managerial Accounting			
BUS195	Organizational Behaviour			
SBM226	Entrepreneurial Studies			
CMM125	College Communication I	126.75	9780176500467	Business Comm:Brief Course Pack
FIN100	Finance I			
MKT150	Marketing II			
SEM 3	**FALL 2009 (15 weeks)**			
BUS155	Personal Effectiveness in Business	77.50	9780321656216	Personal Success/Non-Designer's Presentation Book
BUS251	Human Resource Administration	101.75	9780070979864	Human Resource Management
FIN150	Fundamentals of Financial Planning	107.25	9780070951631	Personal Finance
LAW230	Business Law	138.25	9780070961371	Fundamentals of Canadian Business Law/Course Pack
MKT311	International Marketing	44.75	No ISBN #	Exporting in a Global Economy
MTH200	Statistics I	123.75	9780135120774	Analyzing Data & Making Decisions
	Total	**593.25**		
SEM 4	**WINTER (15 weeks)**			
BUS275	Customer Service Management			
BUS340	Strategic Planning			
BUS355	Operations Management			
CMM180	Business Writing			
ECN105	Principles of Economics			
BUS290	Career Planning			
SEM 5	**FALL 2010 (15 weeks)**			
BUS201	Business Research Methods	30.25	No ISBN #	Research Methods Course Pack
BUS342	Business and Government	74.50	9780470836255	Government Policy Toward Business
BUS384	Work Placement Preparation			
	any 4 of the following 5 subjects			
BUS253	Health & Safety	117.00	9780070974241	Management of Occupational Health & Safety
BUS255	Compensation Management	130.12	9780070967427	Strategic Compensation in Canada
BUS350	Industrial Relations	71.25	9780969073970	Canadian Industrial Relations
BUS353	Recruitment & Selection	111.62	9780070967403	Staffing Organizations
FNS110*	Canadian Securities Course 1*	TBA		
	Total	**534.74**		

"Canadore College has made every effort to ensure the accuracy of this booklist. It remains the responsibility of each student to compare this list against your schedule to ensure that you purchase and secure only the materials that you need."

SEM 6	**WINTER**
FIRST HALF (8 Weeks)	
	any 4 of the following 5 subjects
ACC232	Payroll Administration
BUS304	Research Project
BUS347	Human Resources Planning
BUS321	Training & Development
FNS160*	Canadian Securities Course 2*

SECOND HALF (7 Weeks)

BUS385	Work Placement (150 hours)

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