

**CANADORE COLLEGE
CORPORATE POLICY MANUAL**

TITLE: Policy for the Protection of Children and Vulnerable Adults

EFFECTIVE DATE: November 18, 2008

1. SCOPE

1.1 Authority

This policy is issued under the authority of the Board of Governors.

1.2 Application

This policy applies to all departments within Canadore College.

2. PURPOSE AND PRINCIPLES

2.1 Background

It is recognized that the College's ability to fulfill its mission and mandate requires risk management to ensure that students, employees, and clients of the College are not abused, and the College is not exposed to undue liability.

2.2 Purpose

Canadore College is committed to leading in student success and providing a superior working environment for our faculty and staff, and, through them, an exceptional living and learning environment for our students and clients. Therefore, the College must ensure that policies and procedures are in place to protect vulnerable adults as well as children and youth.

2. PURPOSE AND PRINCIPLES (continued)

2.3 Principles

The policy establishes the requirement for the College to develop and implement operational policies and procedures which clarify general rules, responsibilities and expectations for the College and for employees regarding:

- definition of abuse,
- intent of the abuse policy,
- policy implementation,
- recruitment,
- training and orientation, and
- compliance and audit.

This corporate policy addresses the need to ensure that the College is taking adequate measures to protect children, youth, and vulnerable adults who are students, employees or clients of the College from all forms of potential abuse.

3. ROLES AND RESPONSIBILITIES

3.1 Board of Governors

The Board of Governors is responsible for the initial approval of the policy framework and subsequent amendments and ensuring that the President has implemented the Policy and that appropriate reporting occurs.

3.2 President

The President is responsible for the overall management and operation of the College. The President is responsible for ensuring that the College has the appropriate operational policies and procedures in place to implement this Policy. The President will ensure that the Board is informed, through regular reports, that the Policy has been implemented. Incidents and liabilities will be reported as required.

4. EVALUATION

This policy will be evaluated every three years as part of the Board's regular policy review.